



Report to Children, Young People & Family Support Scrutiny & Policy Development Committee Monday 16th September 2019

Report of: Policy and Improvement Officer

Subject: Work Programme 2019/20: Children, Young People & Family Support Scrutiny & Policy Development Committee

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The current work programme for 2019/20 is attached at Appendix 1 for the Committee's consideration and discussion. The work programme has been updated and items scheduled for some of the meetings. The work programme includes a list of and the Committee is asked to prioritise and agree remaining items to be scheduled in line with the sections of this report that refer to role of scrutiny, determining the work programme. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

Appended to this report is a draft scope for a task and finish group on including voice and influence of children and young people in this Committee.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2018/19
- Prioritise and agree remaining items to be scheduled
- Consider and agree draft scope and membership of task and finish group:
Voice and involvement of Children and Young People in this Committee

Background Papers: [Sheffield Council Constitution](#)

Category of Report: OPEN

Work Programme 2019/20: Children, Young People & Family Support Scrutiny and Policy Development Committee - Monday 16th September 2019

1.0 What is the role of Scrutiny?

1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:

- Provides 'Critical Friend' challenge to executive policy makers and decision makers
- Enables the voice and concern of the public and its communities
- Is carried out by independent minded governors who lead and own the scrutiny process
- Drives improvement in public services and finds efficiencies and new ways of delivering services

1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item 'select committee' style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.

2.0 Determining the work programme

2.1 Attached to this report at Appendix 1 is current work programme 2019/20.

2.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:

- Prioritising issues for inclusion on a meeting agenda
- Identifying new issues for scrutiny
- Determining the appropriate approach for an issue – e.g. select committee style single item agenda vs task and finish group
- Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
- Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.

2.3 Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

3.0 Meeting Dates 2019/20

3.1 Meetings have been scheduled for Mondays 10-12pm on the following dates:

- 14th October 2019
- 4th November 2019
- 2nd December 2019
- 3rd February 2020
- 2nd March 2020

4.0 Recommendations

4.1 The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2019/20
 - Prioritise and agree remaining items to be scheduled in the work programme
 - Consider, agree draft scope and membership of task and finish group - *Voice and involvement of Children and Young People in scrutiny*
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Children, Young People & Family Support Scrutiny and Policy Development Committee

CURRENT WORK PROGRAMME 2019/20

Last updated: 6th September 2019

Please note: the work programme is a live document and so is subject to change.

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Children, Young People & Family Support		Mondays 10am-12pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing Paper/Task Group
Monday 16th September 10am-12pm			
OFSTED report of Inspection of Sheffield children's social care services - July 2019	Consider the report of this OFSTED inspection, judgement and what needs to improve (improvement journey)	Jackie Drayton, Cabinet Member for Children and Families; John Doyle, Director of Business Strategy	
Home Schooling	Hear an update on SCC submission to the national consultation and response, statutory responsibilities of an LA with regard home school children and what SCC do, future plans of the service provision	Cabinet Member for Education and Skills; Joel Hardwick and Andrew Jones, Commissioning, Inclusion and School Services	

Inclusion Update	Hear about the work towards an inclusion strategy	Cabinet Member for Education and Skills; Tim Armstrong, Head of SEN	
Monday 14th October 10am-12pm			
Adoption Service - Annual Report	Holding to account – consider annual report; and how service works for 'keeping families together'	Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey; Children's Care Council; Sheffield Care Leavers Union	Agenda Item
Post adoption monitoring	Follow up on specific ask when Committee considered the previous annual report	Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey	Agenda Item
Progress with Regional Agency for adoptions	Follow up on specific ask when Committee considered the previous annual report	Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey	Agenda Item
Fostering Service - Annual Report	Holding to account – consider annual report	Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey; Children's Care Council; Sheffield Care Leavers Union	Agenda Item
Monday 4th November (10am-12pm)			
Pupil Performance/outcomes 2018/19 - city performance and review of the previous school improvement strategy leading in to the new strategy	Pupil Outcomes, City context and school performance	Cabinet Member for Education and Skills; SCC lead officer; Learn Sheffield	

Learn Sheffield - Primary School Locality Action Plans	A follow-on request of the Committee November 2018 and March 2019 - pupil outcomes 2018 reporting	Learn Sheffield	
Inclusion Strategy	Reporting on the strategy as it develops	Cabinet Member for Education and Skills; Dawn Walton, SCC; Stephen Betts, Learn Sheffield	
SEND Inspection - Action Plan Update	Monitoring of the SEND Action Plan in response to OFSTED & CQC inspection	Cabinet Members for Children and Families and for Education and Skills; Dawn Walton (Tim Armstrong & Joel Hardwick); CCG; Schools SEND (Learn Sheffield)	
Monday 4th November or alternative date TBC - separate meeting at 4:30 - 6:30			
Make Your Mark - UK youth consultation - outcomes 2019		Youth Council/Cabinet;	
Monday 2nd December 10am-12pm			
Safeguarding Children's Board Annual Report	Holding to account - consider Annual Report; and impact of new safeguarding policies and practices	Cabinet Member for Children and Families; Independent Chair of Sheffield Children Safeguarding Partnership - David Ashcroft; Lead Officer - Tina Gilbert; Young Advisors; Children's Care Council; Sheffield Care Leavers Union	Agenda Item

Sheffield Sexual Exploitation Service Annual Report		Independent Chair of Sheffield Children Safeguarding Partnership - David Ashcroft; Lead Officer - Tina Gilbert	Agenda Item
TBC - Children's Social Care Improvement and Recovery Plan Update			
Monday 3rd February 10am-12pm			
Monday 2nd March 10am-12pm			
Children and Young People's Mental Health Transformation Programme	An update for the Committee 12 months after their consideration of the programme March 2019	Cabinet Member for Children and Families, Jackie Drayton; Dawn Walton (SCC); CCG; Sheffield Children's Hospital	
Items still to be prioritised and scheduled 2019/20			
Schools Funding Formula Impact - could add to Pupil Outcomes item	For this Committee impact on delivery and strategy, funding as a lens for all items		

Leader's Review of Young People's Services; and universal youth provision - including youth clubs;	Update on Leader Review and an Integrated Approach to Supporting Young People; this links with commissioning and provision.	Sam Martin	Briefing note; and follow on policy development agenda item
To scope requirement: Update on services and support, for Gypsy and Travelling, and Roma Families	Receive an update on services and data - a follow on from last year's report	Cabinet Members for Neighbourhoods and Community Safety, Education and Skills, Children and Families	
Outcomes of University graduates; post 16 in the city - 'A' level and degree apprenticeships	Want to understand outcomes post 16 across the city		to be scoped
MAST and Early Years	update on this multi-agency approach in Sheffield; and an update on Early Years Services/Family Centres/Great Start in Life; working with schools	Jackie Drayton, Cabinet Member for Children and Families, Carly Speechley, Director of Children and Families	
Other areas of work - not agenda items			
Voice and influence of Children and Young People	task and finish group of the committee, co-produce scope with children and young people		Scrutiny Task and Finish Group

Gun and Knife Crime and young people - joint working with Safer and Stronger Communities Scrutiny and Policy Development Committee	Chair of Children, Young People & Families Support Scrutiny Committee with Chair of Safer and Stronger Communities Scrutiny and Policy Development Committee; role of Children's Social Care		To be scoped
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Involving Young People in CYP&FS 2019/20 – September 2019

CYP&FS Task and Finish Group

Voice and involvement of young people in scrutiny

Purpose:

A task and finish group to co-work with young people for them to input to the work programme and agenda items; and on a top topic(s) for young people.

How:

Existing groups to reach out to are Youth Council, Young Advisers, Children in Care Council, SCLU (Sheffield Care Leavers Union) through their arrangements. Young people to decide and shape how they are involved and what they are interested in. Consider how to reach out to more young people.

Use of the term *young people* in this context does not refer to a specific age range, but is used to include up to 25, reflecting the range of the existing groups.

Options for approach:

- A. Act on behalf of young people to move a topic forward, an advocate to delve into a single priority topic for young people
- B. Meet with young people on range of topics and get their input for scrutiny

Next steps:

- Committee agree draft scope, recognising the options for final to be refined and co-produced with young people
- Membership from the Committee
- First tasks
 - Meet existing groups
 - Find out about existing involvement structure, network and reach

Work is already underway, for example:

1. Work programme shared with Youth Council August 2019 and Young Advisers September 2019
2. A special Scrutiny Committee Monday 4th November 4:40-6:30 (date not fixed, likelihood it could change and to accommodate Youth Council, Young Advisers availability) - ***Make your Mark – UK youth consultation*** – Youth Council and Young Advisers to share local output from this national consultation.
3. Scrutiny Committee Monday 2nd December 10:00-12:00 (date and time fixed, but exploring young people involvement): ***Safeguarding Children's Board Annual Report & Sheffield Sexual Exploitation Service Annual Report.***